1 December 2006

Original: English

First regular session 2007
19 to 26 January 2007, New York
Item 1 of the provisional agenda
Organizational matters

Annual work plan 2007 of the Executive Board of UNDP and UNFPA*

Overview

1. The Executive Board secretariat prepared the draft annual work plan 2007, in a simpler and more concise format, in consultation with the Bureau of the Executive Board. As noted in Board decision 2005/42, there will be two regular sessions and one annual session in 2007.

2. A joint meeting of the Executive Boards of UNDP and UNFPA, the United Nations Children's Fund (UNICEF) and the World Food Programme (WFP) will be held during the first regular session in January 2007.

3. The Executive Board of UNDP/UNFPA will conduct a field visit to a country in Latin America in the first quarter of 2007. The joint field visit, to Liberia, will include members of the Boards of UNDP/UNFPA, UNICEF and WFP and will also take place in the first quarter.

I. First regular session, 19-26 January 2007

A. UNDP

4. The Executive Board will focus on the timeline for preparation and discussion of the end-of-cycle performance of the multi-year funding framework (MYFF), 2004-2007, and on the process leading to the preparation of the UNDP strategic plan, 2008-2011, which will replace the MYFF.

5. The Executive Board will approve the country programme documents presented at the annual session and the second regular session 2006 on a no-objection basis, without presentation or discussion, unless at least five members have informed the secretariat in writing, before the session, of their wish to bring a particular country programme before the Board.

* The compilation of data required to present the Executive Board with the most current information has delayed submission of the present document.

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6. The Executive Board will review two evaluations and the management responses thereto, the first on UNDP support to conflict-afflicted countries and the second on the national human development report system. The Board will also review the annual progress report of the Administrator on the implementation of the gender action plan, 2006-2007, and an assessment of programming arrangements, 2004-2007.

7. With respect to the associated funds and programmes, the Board will consider a United Nations Capital Development Fund (UNCDF) report on the strategic agreement between UNDP and UNCDF; and a report on the financial, administrative and operational situation of the United Nations Office for Project Services (UNOPS). The United Nations Development Fund for Women (UNIFEM) and UNOPS will submit the annual reports of their respective Executive Directors, and the Board will also review the report of the Administrator on the United Nations Volunteers (UNV).

B. UNFPA

8. The Executive Board will have before it a document entitled UNFPA regionalization: towards a stronger field-centred and results-oriented organization. The Board will also have before it the Report of the Advisory Committee on Administrative and Budgetary Questions on UNFPA regionalization: towards a stronger field-centred and results-oriented organization.

9. The country programme documents discussed at the annual session 2006 and at the second regular session 2006 will be approved on a no-objection basis without presentation or discussion, unless at least five members have informed the secretariat in writing before the session of their wish to bring a particular country programme before the Executive Board.

10. In accordance with decision 2006/35, UNFPA will provide an oral report on the UNFPA role in emergency preparedness, humanitarian response, and transition and recovery.

C. Joint segment

11. Under the joint segment, the Executive Board will consider the reports of UNFPA, UNDP and UNOPS on the implementation of the recommendations of the Board of Auditors for the biennium 2004-2005. UNFPA, UNDP and UNOPS will also report on the implementation of the International Public Sector Accounting Standards.

12. The Executive Board will consider the UNFPA and UNDP joint report to the Economic and Social Council. In the report, UNFPA and UNDP outline their cooperation in a number of areas, both jointly and as part of the United Nations Development Group.

Joint meeting

13. The two-day joint meeting of the Executive Boards of UNDP/UNFPA and UNICEF with the participation of the Executive Board of WFP will focus on the following four themes: Natural disaster preparedness; MDG 1: Interlinked approaches to poverty alleviation; United Nations reform; and the gender dimension of HIV/AIDS.

II. Annual session, 11-22 June 2007

A. UNDP

14. The annual session will focus on the annual report of the Administrator, including the report on evaluation, the MYFF cumulative report, 2004-2007, and the joint UNDP/UNFPA report on the recommendations of the Joint Inspection Unit in 2006. The Board will review the status of regular funding commitments to UNDP and its associated funds and programmes, in accordance with decision 98/23; the draft UNDP strategic plan, 2008-2011; and an assessment of the effectiveness of the cost-recovery policy.

15. In accordance with General Assembly resolution 57/264, a separate agenda item will be devoted to the *Human Development Report*.

16. A number of draft country programme documents and new regional cooperation frameworks will be presented to the Board, which will also review the progress report on implementing the third cooperation framework for South-South cooperation.

17. UNOPS and UNCDF will present the annual reports of their respective Executive Directors, while UNIFEM will present its MYFF cumulative report, 2004-2007.

B. UNFPA

18. The report of the Executive Director: The multi-year funding framework cumulative report, 2004-2007, will be presented at the annual session. The statistical overview, 2006, and the joint UNDP/UNFPA report on the recommendations of the Joint Inspection Unit in 2006 will be part of the annual report of the Executive Director.

19. The Executive Board will have before it a report on funding commitments to UNFPA.

20. A number of draft country programme documents will be presented to the Executive Board for review and discussion.

21. UNFPA will also present to the Executive Board a report on a review of the indirect cost-recovery policy.

C. Joint segment

22. During the joint segment, the Executive Board will consider the reports of UNFPA, UNDP and UNOPS on internal audit and oversight, as well as the respective management responses from the three organizations.

23. The Executive Board will have before it the report of a field visit undertaken by the UNDP/UNFPA Executive Board, as well as the report of the joint field visit undertaken by the Executive Boards of UNDP/UNFPA, UNICEF and WFP.

III. Second regular session, 10-14 September 2007

A. UNDP

24. In line with established practice, the Executive Board will have before it the annual review of the financial situation for 2006; information on United Nations system technical cooperation expenditures, 2006; and the biennial budget estimates, 2008-2009.

25. The remaining draft country programme documents and new regional cooperation frameworks will be presented to the Executive Board, as well as the finalized UNDP strategic plan, 2008-2011, and programming arrangements for the same period.

26. The Executive Board will consider UNOPS financial, budgetary and administrative matters, and will review the UNIFEM strategic plan, 2008-2011.

B. UNFPA

27. The Executive Board will have before it estimates for the biennial support budget for 2008-2009, and the report of the Advisory Committee on Administrative and Budgetary Questions on the estimates for the biennial support budget for 2008-2009. The Board will also have before it the annual financial review, 2006.

28. UNFPA will present its medium-term strategic plan (MTSP), 2008-2011, for approval by the Executive Board. The MTSP comprises a strategic results framework and an integrated resources framework. It also outlines steps for improving the organizational effectiveness of the Fund in achieving development results for which UNFPA is accountable. The MTSP will be a key strategic document guiding UNFPA in assisting countries in implementing the Programme of Action of the International Conference on Population and Development and achieving the Millennium Development Goals.

29. The Executive Board will also review the system for the allocation of UNFPA resources to country programmes.

30. The Executive Board will have before it for approval the new global and regional programmes, 2008-2011. The Board will also have before it for discussion the remaining draft country programmes.

C. Joint segment

31. The Executive Board will review the joint UNDP, UNFPA, UNICEF and WFP report on follow-up to the recommendations of the Programme Coordinating Board of UNAIDS.

Annual work plan 2007
of the Executive Board of UNDP and UNFPA

First regular session: 19 - 26 January 2007

Item

1. Organizational matters

   - Election of the Bureau of the Board for 2007 (11 January 2007; ref. dec. 2006/14)
   - Adoption of the agenda and work plan for the session
   - Adoption of the report on the second regular session 2006
   - Adoption of the annual work plan 2007 of the Executive Board

UNDP segment

2. UNDP strategic plan, 2008-2011

   - Annotated outline of the UNDP strategic plan, 2008-2011

3. Programming arrangements

   - Assessment of programming arrangements, 2004-2007

4. Country programmes and related matters

   - Approval of country programme documents

5. Evaluation

   - Evaluation of UNDP support to conflict-affected countries
   - Management response to the evaluation of UNDP support to conflict-affected countries
   - Evaluation of the National Human Development Report system
   - Management response to the evaluation of the National Human Development Report system
   - Joint assessment of the progress in the implementation of the cooperation agreement between UNIDO and UNDP
   - Joint management response to the assessment of the progress in the implementation of the cooperation agreement between UNIDO and UNDP

6. Gender in UNDP

   - Progress report of the Administrator on the implementation of the gender action plan and follow-up to the report of the Administrator on the Organisational Assessment of UNIFEM (decisions 2006/3 and 2006/5)

7. United Nations Capital Development Fund

   - Strategic agreement between UNDP and UNCDF (dec. 2006/15)

8. United Nations Office for Project Services

   - Report on financial, administrative and operational situation

UNFPA segment

9. Financial, budgetary and administrative matters

- UNFPA regionalization: towards a stronger field-centred and results-oriented organization
- Report of the ACABQ on UNFPA regionalization: towards a stronger field-centred and results-oriented organization

10. Country programmes and related matters

- Approval of country programme documents

11. UNFPA role in emergency preparedness, humanitarian response, and transition and recovery

- Oral report on UNFPA role in emergency preparedness, humanitarian response, and transition and recovery

Joint UNDP/UNFPA segment

9, 12. Financial, budgetary and administrative matters

- Report on the implementation of the International Public Sector Accounting Standards (IPSAS)

13. Recommendations of the Board of Auditors

- Reports of UNDP, UNFPA and UNOPS on the implementation of the recommendations of the Board of Auditors for the biennium 2004-2005

14. Reports to the Economic and Social Council

- Joint report of the Administrator of UNDP and the Executive Director of UNFPA to the Economic and Social Council

15. Other matters

Joint meeting of the Executive Boards of UNDP/UNFPA and UNICEF, with the participation of the Executive Board of WFP (19 and 22 January 2007)
Themes:

- Natural disaster preparedness
- MDG 1: Interlinked approaches to poverty alleviation
- United Nations reform
- Gender dimension of HIV/AIDS

Annual session: 11 - 22 June 2007 (New York)

1. Organizational matters

- Adoption of the agenda and work plan for the session
- Adoption of the report on the first regular session 2007

UNDP segment

2. Annual report of the Administrator

   - MYFF cumulative report, 2004-2007
   - Joint UNDP/UNFPA report on the recommendations of the Joint Inspection Unit in 2006
   - Statistical annex

3. Funding commitments to UNDP

   - Status of regular funding commitments to UNDP

4. Medium-term strategic plan, 2008-2011

   - Draft UNDP strategic plan, 2008-2011

5. Evaluation

   - Annual report of the Administrator on evaluation
   - Evaluations of regional programmes for Africa, Asia and the Pacific, and Latin America and the Caribbean

6. Human Development Report

7. Country programmes and related matters

   - Draft regional/country programme documents
   - Extensions of country/regional programmes

8. South-South cooperation

   - Progress report in implementing the third cooperation framework for South-South cooperation

9. United Nations Office for Project Services

   - Annual report of the Executive Director

10. United Nations Capital Development Fund

    - Results-oriented annual report

11. United Nations Development Fund for Women

    - UNIFEM MYFF cumulative report, 2004-2007

12. Financial, budgetary and administrative matters

    - Report on the assessment of the cost recovery policy effectiveness

UNFPA segment

13. Annual report of the Executive Director for 2006

- Report of the Executive Director: The multi-year funding framework cumulative report, 2004-2007
- Statistical overview 2006
- Joint UNDP/UNFPA report on the recommendations of the Joint Inspection Unit in 2006

14. Funding commitments to UNFPA

- Report on funding commitments to UNFPA

15. Country programmes and related matters

- Draft country programme documents

16. Financial, budgetary and administrative matters

- Report on a review of the indirect cost-recovery policy

Joint UNDP/UNFPA segment

17. Internal audit and oversight

- Reports of UNDP, UNFPA and UNOPS on internal audit and oversight
- UNDP, UNFPA and UNOPS management responses to the internal audit and oversight reports

18. Field visits

- Reports on field visits

19. Other matters

UNDP special event

Second regular session: 10 - 14 September 2007

1. Organizational matters

- Adoption of the agenda and work plan for the session
- Adoption of the report on the annual session 2007
- Draft work plan for 2008

UNDP segment

2. Financial, budgetary and administrative matters

- Biennial budget estimates, 2008-2009

- Report of the ACABQ on the report on the UNDP biennial budget estimates for 2008-2009
- Annual review of the financial situation, 2006
- Information on United Nations system technical cooperation expenditures, 2006

3. UNDP medium-term strategic plan, 2008-2011

- Medium-term strategic plan, 2008-2011

4. Programming arrangements

- Programming arrangements, 2008-2011

5. United Nations Development Fund for Women

- UNIFEM medium-term strategic plan, 2008-2011

6. Country programmes and related matters

- Draft regional/country programme documents
- Assistance to Myanmar: extension of the HDI-IV – Note by the Administrator

7. UNOPS: Financial, budgetary and administrative matters

UNFPA segment

8. Financial, budgetary and administrative matters

- Estimates for the biennial support budget for 2008-2009
- Annual financial review, 2006
- Report of the ACABQ on the UNFPA estimates for the biennial support budget for 2008-2009

9. Medium-term strategic plan, 2008-2011

- UNFPA medium-term strategic plan, 2008-2011
- Report on a review of the system for the allocation of UNFPA resources to country programmes

10. Country programmes and related matters

- Global and regional programmes, 2008-2011
- Draft country programme documents

Joint UNDP/UNFPA segment

11. Follow-up to UNAIDS Programme Coordinating Board meeting

- Joint UNDP, UNFPA, UNICEF and WFP report on follow-up to recommendations of the Programme Coordinating Board of UNAIDS

12. Other matters